



REQUEST FOR THE RETURN OF LOAN FUNDS

STUDENT NAME: _____

PLEASE NOTE: If you have requested to return the fall portion of a full academic year (fall/spring) Federal Direct loan, the reduction will be made to the fall and spring allocations evenly. Federal loans cannot be returned by Penn State after 120 days from the date of disbursement*.

PSU ID#: _____ Semester: _____

LOAN TO BE RETURNED:

- Federal Direct Unsubsidized Stafford \$ _____
- Federal Direct Subsidized Stafford \$ _____
- Alternative \$ _____
- University \$ _____
- Federal Direct Graduate Plus \$ _____
- Federal Direct Parent Plus \$ _____

Borrower Name: _____

Borrower signature: _____ Date: _____
(Required)

Phone Number of Requestor: _____

Please sign and return this completed form along with a personal check made payable to Penn State** for the amount of the return to:

The Pennsylvania State University
Office of the Bursar
Attn: External Awards
109 Shields Building
University Park, PA 16802

You may also FAX this form to: (814) 865-6535.

**Refer to the date on the loan disbursement notification received from Penn State*

****Penn State cannot accept checks made payable to a student or parent.**

A \$25.00 fee will be charged to your student account for ALL stop payments or voided checks. You will receive a confirmation of the return in approximately 10 days.